

MINUTES OF THE PRE-PROPOSAL CONFERENCE

June 14, 2012, 2:00 P.M.

RFP No. SRP380-13-R-0011

Property Movement Services

Welcome all attendees

Introduction of Government representatives

The following sections of the solicitation were discussed:

SF 1449

The due date and time of submission offer is on block 9 of the Standard Form 1449, unless extended through an amendment issued by the Contracting Officer. Offerors should consider the traffic situation when submitting proposals. Any offer submitted after the due date and time will not be accepted.

Section 1

- The contract is firm fixed price IDIQ type. Orders will be placed through task orders.
- One year contract from date indicated in the Notice to Proceed with 1 option to renew.
- PRICING
- VAT-exempt
- Pages 10-20 – Description/Specifications/Work Statement-

Section 2 – Contract Clauses

- Clauses 52.212-1, 52.212-4, 52.212-3 and 52.212-5 are incorporated by reference.
- 52.223-18 – Ban on Text Messaging
- 52.222-50 – Combating Trafficking in Persons
- Page 56 – Legal Holidays
- Page 57 – COR – Property Officer – Mr. Andy Burton

Section 3 - Solicitation Provisions

Section 4 - Evaluation Factors

Section 5 – Representations and Certifications

Offerors should fill-up all portions including the CCR and DUNS requirements. Put n/a if not applicable, but do not leave anything blank.

Others Concerns:

The attendees were informed that an amendment will be issued together with the Minutes of the Meeting to reflect a few changes in the solicitation.


Questions have to be submitted in writing by 12 NN on June 17, 2013. Answer will be provided in writing as part of the Minutes.

The discussion concluded and attendees were thanked for their presence and expression of interest in serving the U.S. Government.

GSO/C&P only received one written question, as follows:

Question: Is there any way that credit terms could be 15 days?

Answer: Please refer to FAR Clause 52.212-4 Contract Terms and Conditions—Commercial Items, Paragraphs (i)(2) Prompt Payment and (i)(4) Discount.


Cherry Belle S Mecabalo
Supervisory C&P Specialist


Nenita V. Whitaker
Contracting Officer